

SELF MANAGED SUPER FUND CHECKLIST

**Please provide the following information relevant to the 2020 financial year,
dated between 1st July, 2019 and June 30th, 2020**

- ☐ All Bank Statements from 1st July 2019 to 30th June 2020
- ☐ Dividend Statements for amounts received during the 2020 financial year
- ☐ 2020 Annual Tax Statements for investments within a Managed Fund
- ☐ Term Deposit & other Interest Bearing Account Statements for the year
- ☐ All Shares/Securities—**Buy** Contracts made during the year
- ☐ All Share/Securities—**Sell** Contracts made during the year
- ☐ 2020 Real Estate Agent's Annual Rental Property Tax Statement
- ☐ Life Insurance Policy & Premium documentation paid during the 2020 financial year
- ☐ Employer Superannuation Contribution Confirmation Letters stating the amounts contributed during the year (or remittance slips provided by your employer)
- ☐ Deposit Books and Cheque Butts
- ☐ Statements relevant to rollovers into your Self Managed Super Fund—ETP's
- ☐ All original receipts for all expenses paid by or for the fund for the year
- ☐ A **current** Investment Strategy
- ☐ Portfolio Valuation as at June 30th, 2020 and/or Holding Statements for each Security held at June 30th, 2020
- ☐ Written Valuation of Other Assets (Market Value) - Property, unlisted shares
- ☐ Share Splits/Demergers/Compulsory Acquisitions—any documentation you may have received during the year, where applicable, in reference to your parcel of shares
- ☐ 2020 Financial Reports and Tax Returns for superannuation funds which have partnership or trust income